



TOWN OF NORTHBOROUGH

63 Main Street
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MUNICIPAL CODE & BYLAW COMMITTEE MEETING MINUTES – April 17, 2014 10:00AM

MEMBERS PRESENT: Lorraine Leland, Chair
Telford Knepper
Peter Brockmann

OTHERS PRESENT: Kimberly Foster, Assistant Town Administrator
Kathy Joubert, Town Planner
Mark Leahy, Police Chief

The meeting was called to order at 10:05 AM.

Approval of Minutes

- P. Brockmann moved the Board accept the minutes of the March 21, 2013 Municipal Code and Bylaw Committee Meeting as presented; seconded by T. Knepper; approved unanimously.

Election of Officers

- T. Knepper moved to retain Lorraine Leland as Committee Chair; P. Brockmann seconded the motion; approved unanimously.
- T. Knepper moved to appoint Peter Brockmann as Secretary; motion seconded by L. Leland and approved unanimously.

New Business: Review of Town Meeting Warrant Articles

- Police Chief Mark Leahy provided an overview of the proposed Public Safety Bylaw. Following discussion, P. Brockmann moved the Committee recommend approval of the Amendment to the Northborough Town Code, Part 3 Public Safety, by adding a new Chapter 3-52, as presented in Article 58; seconded by T. Knepper; approved 2-1 with T. Knepper opposed.
- Following a presentation by the Police Chief, T. Knepper moved the Committee recommend approval of Article 59, as presented, authorizing finger-print based criminal history records checks; seconded by P. Brockmann; approved unanimously.



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- Article 35: Historic District – Establish Peter Whitney Parsonage Historic District: Following a presentation by Town Planner Kathy Joubert, T. Knepper moved the Committee recommend approval of Article 35; seconded by P. Brockmann; approved 3-0.
- Article 36: Historical Commission – Serve as Local Historic District Commission: Town Planner Kathy Joubert indicated that this Article will be passed over, therefore no vote taken by the Committee.
- Article 37: Historic Buildings Bylaw - Increase Demolition Delay Period: T. Knepper moved that the Committee oppose adoption of the demolition delay as proposed in Article 37; seconded by P. Brockmann; approved 3-0.
- Article 38: Zoning Bylaw – Registered Marijuana Dispensary Bylaw: Following discussion of the proposed amendment, T. Knepper moved the Committee recommend approval of Article 38 as presented; seconded by P. Brockman; approved 3-0.
- Article 39 : Zoning Bylaw – Registered Marijuana Dispensary Moratorium: P. Brockmann moved the Committee recommend approval of Article 39 as presented; seconded by T. Knepper; approved 3-0.
- Article 40: Zoning Bylaw - Large-Scale Ground-Mounted Solar Photovoltaic Installation: T. Knepper moved the Committee recommend approval of Article 40 as presented; seconded by P. Brockman; approved 3-0.
- Article 41: Zoning Bylaw – Signs: P. Brockmann moved the Committee recommend approval of Article 41 as presented; seconded by T. Knepper; approved 3-0.
- Article 42: Zoning Bylaw – Floodplain Overlay District: T. Knepper moved the Committee recommend approval of Article 42 as presented; seconded by P. Brockman; approved 3-0.
- Article 47: Consolidated Personnel Bylaw: T. Knepper moved the Committee approve the Consolidated Personnel Bylaw Amendment as presented in Article 47; seconded by P. Brockmann; approved 3-0.

Adjournment – 12:15 p.m. The next meeting will be scheduled as needed.

Respectfully Submitted,

Kimberly A. Foster
Assistant Town Administrator